



DESCRIPTION OF ROLE OF DIRECTOR (“Director”) OF THE BRITISH WATER SKI & WAKEBOARD FEDERATION LIMITED (trading as British Water Ski & Wakeboard) (“BWSW”)

All Directors appointed to the board of BWSW (“**the Board**”) have overall responsibility for the operation of BWSW.

As is the case with many companies the day to day management of BWSW is delegated by the Board to the CEO who discharges executive control of the entire BWSW operation including via the employed staff and the various disciplines of the sport of water skiing and wakeboarding. The various discipline committees constitute committees of the BWSW board.

Section 172 Companies Act 2006 (set out below) sets out how Directors should discharge their duties to promote the success of the company.

Section 172

- (1) A director of a company must act in the way he considers, in good faith, would be most likely to promote the success of the company for the benefit of its members as a whole, and in doing so have regard (amongst other matters) to—
 - (a) the likely consequences of any decision in the long term,
 - (b) the interests of the company's employees,
 - (c) the need to foster the company's business relationships with suppliers, customers and others,
 - (d) the impact of the company's operations on the community and the environment,
 - (e) the desirability of the company maintaining a reputation for high standards of business conduct, and
 - (f) the need to act fairly as between members of the company.
- (2) Where or to the extent that the purposes of the company consist of or include purposes other than the benefit of its members, subsection (1) has effect as if the reference to promoting the success of the company for the benefit of its members were to achieving those purposes.
- (3) The duty imposed by this section has effect subject to any enactment or rule of law requiring directors, in certain circumstances, to consider or act in the interests of creditors of the company.

Non Exhaustive Examples of Requirements

Without lessening the overall responsibility of the Directors some typical areas to be kept in mind are set out below:

- ensure that BWSW complies with its Articles of Association
- further the objects of BWSW



- formulate and review the strategic objectives of BWSW
- oversee financial information
- act in the interests of BWSW
- take appropriate professional advice in matters from time to time (having agreed the costs in advance with the Board as a whole).
- act in an external role on behalf of the BWSW, by networking and liaising with key stakeholders, sponsors and funding partners as requested from time to time by the Board (but not hold out an ability to commit BWSW legally without specific authority from the Board)
- assist in an area with a specific portfolio to be agreed with the Board (e.g. governance, finance, safety guidance, diversity and inclusion etc.)
- contribute to organisational development and business strategy through constructive challenge
- monitor the executive function of BWSW effectively and hold it to account.

Time Commitment

In a normal year there are between 6 to 8 planned board meetings (typically held via video conference or at our HQ in Chertsey). A Director is required to commit to a minimum time contribution of circa 8 hours a month and to attend all board meetings. Sometimes more time is required and at short notice, to deal with non-ordinary course developments such as COVID. Some additional ad hoc travel may be required.

Other Requirements

Each Director should ensure that they have read and satisfied themselves that they can and will adhere to the requirements set out in the [Terms of Reference](#) which sets out more general duties of Directors (for example acting without conflicts of interest).

Document History

June 2012	CEO	
July 2013	Rose Tranah	Reviewed and Updated
Feb 2014	Rose Tranah	Minor amendment
Feb 2016	CEO	Minor amendments
Nov 2021	CEO	Reviewed and Updated