



## MINUTES

Of the meeting of the **British Water Ski & Wakeboard Board** held on **Wednesday 26<sup>th</sup> April 2023** via **Video Conference Call**

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### 1. To Record Attendance and Apologies for Absence.

**Present:**

Martin Winter  
Steve Sopp  
Peter James  
Michael Lock  
Patrick Donovan

John Puddifoot (Item 6b)

**Apologies:**

Margaret Curtis  
Clare Lobb  
Nick Fellows

### 2. Declarations of Interest.

There were no changes to the register of members interests.

### 3. To Approve the Minutes of the Meeting Held on 30<sup>th</sup> March 2023.

The minutes were reviewed and unanimously approved by those who were present at the last meeting.

### 4. Matters Arising not Covered by this Agenda.

None recorded.

### 5. To Note Items for AOB.

None recorded.

### 6. Board Related Matters.

a) Code of Sports Governance Compliance – Approval of Submission

The Code had been revised in December 2021 with seven new or newly updated requirements:

Requirement 2.7 – Continuity and Succession Plans  
Requirement 3.1 – Annual Update on Governance  
Requirement 3.4 – People Plan  
Requirement 4.1 – Cascading Good Governance  
Requirement 4.7 – Welfare and Safety  
Requirement 5.2 – Environmental Social Governance  
Requirement 5.3 – Policies and Financial Controls

As a Tier 3 organisation in receipt of significant multi-year funding, BWSW was required to meet / evidence the above points which represented the top level of mandatory requirements within the Code. The draft submission had been circulated at the beginning of April to give board members time to consider the documented response to each of the above points. Following on from the discussion on the commentary for each of the above points the draft submission was approved by all present.

**Action:** Patrick would now submit to the governance team at Sport England the updated response and supplementary evidence by the deadline date of 30<sup>th</sup> April.

b) Racing Consultancy Progress – John Puddifoot (Capital Training and Charter) joined the meeting to provide an update on the ongoing water ski racing safety review in relation to the operation of racing both as regards training and competition. A small, nominated group from the Racing Committee had been supporting the review process by providing background in relation to the significant body of rules, protocols and practices and the fact that within the discipline safety is always considered to have been a paramount consideration. The BWSW Board were seeking a report that indicated whether the risks involved could be regarded as reasonably mitigated and whether these were balanced by the acknowledged health and lifestyle advantages of recreational and competitive activity. Currently the discipline was uninsurable in terms of the motorised activity with no competitor-to-competitor insurance cover available in the market for any type of boat race or speed trials (as with many other motorised sports).

John provided an update on his progress to those present – he had now analysed a considerable body of documentation re protocols and procedures and had completed a main section of the report and was now working on the risk assessment. A comparison of risk / incidents had been made across a number of sports for comparative purposes, a low incident rate was highlighted in relation to UK based water ski racing. Mid-May was an estimate for a completion date of the initial draft.

## 7. Confirmation of Future Meeting Dates.

### Board:

Thursday 22 <sup>nd</sup> June	14:00
Thursday 7 <sup>th</sup> September	14:00
Thursday 19 <sup>th</sup> October	14:00
Thursday 23 <sup>rd</sup> November	14:00

Some additional meetings may well be required to address ad hoc issues and the proposed time for these meetings is 9am on Wednesday mornings.

### Board Sub-Group

Wednesdays	09:00
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### Advisory Council:

Wednesday 26 <sup>th</sup> April	11:00
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### AGM

Sunday 14 <sup>th</sup> January 2024	13:00	Queens Club, London
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The meeting closed at 10:30 AM

### Minuted by:

Patrick Donovan  
**CEO**