

MINUTES

Of the Board Video Conference Call - January 13th 2021

1. To Record Attendance and Apologies for Absence.

Present:

Martin Winter
Maggie Curtis
Peter James
Clare Lobb
Simon Waring
Steve Sopp
Nick Fellows
Patrick Donovan

Keir Boissevain

Apologies:

Abbie Lench

1. **Action Log** – General discussion and updates to the action log re progress. Steve Sopp provided a summary update on the SBD3 progress – Michael Lock (lead) was working on some additional issues within the syllabus identified which would take circa two weeks to resolve. Historical medal achievements / records were an issue pre magazine results yearbook and pre annual report production – these publications currently captured medals and records each season moving forward and HQ requested these from the disciplines each season. In terms of the Advisory Council a draft circular had been prepared to be circulated post AGM inviting applications for those who wished to stand as discipline representatives for the Advisory Council. A bullet point update was provided pre meeting re progress on the AGM re proxies and coordinating this virtual event. Membership numbers at season end were healthier than some of the original forecasts which was positive – as an outdoor sport we had fared better and exited lockdown earlier than many other activities.

Actions: Patrick would arrange a meeting with Steve Bird re the latest racing insurance proposal where racing could potentially operate as an affiliated club rather than a discipline committee. The purpose simply to clarify in more detail whether this was in fact feasible from an insurance perspective. Chase up re medals to include Colin Hart (Patrick), Suzi Nightingale (Maggie), Nicky Caine (Patrick). Patrick to assess with Peter potential draft indications of a financial year end forecast re preparedness for any queries at the AGM. Clare to chase up on the latest recruitment drive for new Board members with the agency involved. Patrick would follow up with a query to the Sport & Recreation Alliance (SRA) re mailing list notifications re relevant parliamentary petitions / submissions of evidence for example to the DCMS committee so that BWSW could be alerted to the schedules of these sessions. Also, the potential for the SRA providing at a board meeting during the year an overview of their organisation and its work to assist our understanding of their aims. Patrick, Nick and Kylie had reviewed and revised the BWSW Risk Register – following on from some further final tweaks Patrick would circulate once again. Re the Code of Sport Governance review Nick would follow up with a communication to Phil Smith at Sport England re identifying a point of contact for input into the review of the Code.

2. **AOB**
None recorded

3. **Confirmation of Future Meeting Dates.**

Board:

TBC

Advisory Council:

TBC

AGM:

Sun 24th January 2021 Via Video Conferencing

The meeting closed at 18:20

Minuted by:

Patrick Donovan
CEO