

MINUTES

Of the Board Video Conference Call held on Wednesday 20th October 2021

1. To Record Attendance and Apologies for Absence.

Present:

Steve Sopp
Nick Fellows
Patrick Donovan
Peter James
Maggie Curtis

Keir Boissevain
Richie Fazackerley
Michael Lock

Apologies:

Martin Winter
Simon Waring
Clare Lobb

Steve welcomed everyone to the meeting, the purpose of which was to review the board action log and any AOB items raised.

2. **Action Log** – the board action log had been updated and circulated prior to the meeting. The log was reviewed, the Racing insurance situation was unchanged re the uninsurable risk status of training and competitor to competitor liability cover at the speeds involved. Membership numbers in particular were positive and at a slightly higher point than in 2019. Michael provided a brief update on driving and SBD3, Chris Mullins to join the Driving Working Group to assist. Some brief discussion re a potential Chair for the Advisory Council; Steve to contact two of the current members re tomorrow's meeting. Risk register review to be an agenda item for the November meeting. Patrick provided a brief update on the Sport England funding process, a key panel / assessment meeting to take place tomorrow which Keir and Kylie would also attend. No particular updates on some of the standing items re Code of Sports Governance and board diversity / succession. A Child Protection in Sport annual compliance meeting was scheduled for this afternoon.

A key action point where an update and greater understanding was required related to the UK Anti-Doping compliance process with a draft submission deadline of 31st October fast approaching. Richie provided an update on progress and a brief overview of how BWSW could communicate any anti-doping education / awareness programme across various identified groups such as licence holders, team captains etc.

Action: Richie would upload the work / draft documentation to the Clean Sport Hub by the end of October deadline. Nick and Richie would schedule a call to re-assess overall progress and further the BWSW submission.

3. AOB

a) Peter outlined that the 2020-21 financial statement was currently a work in progress, Patrick had completed a "first cut" of the document narrative and Peter would review followed by a final check by our auditors Menzies. The aim was to approve the final

accounts at the November Board meeting.

4. Confirmation of Future Meeting Dates.

Board:

Thursday 25th November 14:00

~~Friday 17th December 12:00 (BWSW HQ tbc subject to COVID situation)~~

Tuesday 4th January 12:00 (BWSW HQ tbc subject to COVID situation)

** Note change of date*

Advisory Council

Thursday 25th November 11:00

AGM

Sunday 30th January 12:00 (Virtual meeting)

A note of thanks to all who were able to attend today.

The meeting closed at 09:25

Minuted by:

Patrick Donovan
CEO